



STATE OF DELAWARE
DEPARTMENT OF TRANSPORTATION
DIVISION OF MOTOR VEHICLES

APPLICATION FOR SPECIALTY LICENSE PLATES

Organization's Name _____

Authorized Approval Appointee Signature _____

Plate # to be Assigned from Organization (if applicable) _____

Plate Applicant Name _____ Date of Application _____

Address _____

Daytime Phone # _____ Email _____

Current Vehicle Plate # _____ Vehicle Mfg. & Year _____

Is there currently any specialty or vanity plate on this vehicle? NO____ YES____ Plate#:_____

I understand the special plate is to be displayed on the vehicle described above. (If vehicle is traded, the registration card showing the plate must be presented to the Division of Motor Vehicles and a new registration card can be issued.)

The fee of \$10.00 must accompany this application. This is a one-time fee for the specialty license plate only. The vehicle must continue to pass DMV inspection and pay the yearly registration fee.

Plates may be issued only on cars, station wagons or trucks with not more than 10,000 lbs maximum gross weight.

Applicants may apply for one (1) plate per vehicle. Upon receipt of notice that the individual is no longer affiliated with the organization for which the specialty plate has been issued, the plate must be returned to the Division of Motor Vehicles within 90 days per Title 21, Section 2139B.

Plates will be mailed to the address on the vehicle registration unless applicant prefers to pick up the plate at one of the Division of Motor Vehicle Offices.

I do not want my plate mailed, I will pick it up at the below location;

_____ Wilmington _____ Delaware City _____ Georgetown _____ Dover

DELAWARE DIVISION OF MOTOR VEHICLES

CUSTOMER INFORMATION LETTER ABOUT SPECIALTY LICENSE PLATES

All Specialty Plates

1. The vehicle must be currently registered in the State of Delaware with a valid registration sticker. Plates will only be issued on cars, station wagons, or trucks with maximum gross weight of 10,000 pounds.
2. Vehicle must be titled and registered in the name of the applicant. The title can be in more than one person's name but cannot be in a corporation or business name. Vanity plates are allowed to be in any name.
3. Vehicle is authorized only one specialty plate. An applicant who currently has a special plate and is applying for a different specialty plate must indicate so on the application. No refunds will be authorized for canceling a vanity or other specialty plate.
4. A fee of \$10.00 must be submitted at time of application. Payment must be by check or money order.
5. The specialty plate can be displayed on the front of the vehicle if the applicant wishes to display the number plate on the back of the vehicle. Customers who display their specialty plate on the back of their vehicle must keep their number tag in their vehicle.
6. Once the application has been submitted, the applicant should receive notification from DMV within four to six weeks that the plate and registration card can be picked up.
7. Owners wishing to transfer the specialty plate from one vehicle to another vehicle must inform the dealer or DMV when paperwork is processed.

Organization Plates Only

1. When an organization's check is used to pay the cost of all applications and more than ten applications have to be returned for corrections or incomplete information, all applications will be returned.
2. When an organization submits a large number of applications at the initial issuance of the new plates, the organization will be notified when and where plates can be picked up. Please bear with us as there may be a longer waiting period to process the paperwork during this initial onslaught.
3. If an applicant leaves the organization, it is the organization's responsibility to notify DMV, on the form provided that the applicant is no longer eligible for the specialty plate. The applicant must surrender his/her plate to DMV and a new registration card will be given to the applicant at no charge.
4. The DMV must have a current list of individuals authorized to approve the application. The organization is responsible for providing an updated list upon change of authorized approval appointees.
5. Once a plate has been assigned to a vehicle and the owner wishes to transfer or switch numbers with another vehicle owner, there is a \$15.00 service charge per plate. New registration cards must be made for each vehicle. New applications must be submitted. The organization must sign applications giving approval for the switch.
6. Individuals with more than one vehicle may apply for one plate per vehicle.